

## GOVERNANCE STRUCTURE

- **Board Composition:** Includes the president, immediate past president, president-elect, secretary, treasurer, and standing committee chairs. All members may attend board meetings, though executive sessions are allowed for sensitive matters.
- **Officer Elections:** Held annually before the last Friday in February. Nominations can come from the president-elect, a nominating committee, or the floor. Terms run from July 1 to June 30.

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## MEETINGS

- **Club Meetings:** Fridays at 12:15 PM, with notice required for changes.
- **Board Meetings:** At least quarterly, with special meetings allowed.
- **Formats:** Meetings may be held in person, by phone, or via video conferencing.

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## MEMBERSHIP

- **Process:** Requires board approval and attendance at two meetings by the prospective member. Objections can be filed and reviewed by the board.
- **Diversity Clause:** Membership cannot be restricted based on gender, race, creed, national origin, or sexual orientation. Any conflicting provisions are void.

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## COMMITTEES

- **Standing Committees:**
  - Club Administration
  - Membership
  - Public Image
  - Service Projects
  - The Rotary Foundation
  - Diversity, Equity, and Inclusion (DEI)
- **Committee Chairs:** Responsible for coordinating committee related club activities, budget drafting, and regular reporting to the Board and membership. The president is an ex officio member of all committees.

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## FINANCIAL OVERSIGHT

- **Member Dues:** Set annually by the board; invoiced quarterly.
- **Club Expenditures:** Over \$500 require dual approval; unbudgeted expenses over \$500 need board approval.
- **Visibility:** Annual financial review required; quarterly updates and a mid-year report are presented.

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## AMENDMENTS

Bylaws of the Rotary Club of Atlanta West End require 60 days notice, a quorum of the full membership, and two-thirds approval. Must align with

Page: 1 printed 9/3/2025

